

# Alameda County Mayors' Conference

## BUSINESS MEETING AGENDA - Amended

May 8, 2024

6:30 p.m.

Town Fare Café inside the Oakland Museum of California

[1000 Oak Street, Oakland](https://www.oaklandmuseum.org/1000-oak-street-oakland)

1. Roll Call
2. Approval of April 10, 2024, Meeting Minutes\*
3. Agenda Amendments
4. Public Comments and Other Announcements
5. Member Reports on Regional Boards and Activities
6. Appointments to Regional Boards and Call for Applications\*

Board Name/ Appointment	District	Incumbent	Applicant(s)	Start	End
No regional board appointments are scheduled for this meeting.					

\*Applications submitted for appointment will always be included with the Nominating Committee agenda packet, which also includes a listing of current regional board vacancies.

7. League of California Cities' Report, Legislative Updates, and Actions
  - a) Samantha Caygill, East Bay Regional Public Affairs Manager, League of California Cities
8. Election of Alameda County Mayors' Conference President and Vice President
9. Other Business Matters
  - a) Consideration to adopt an amendment to the Alameda County Mayors Conference bylaws concerning priorities for appointments to county and regional boards
10. Host City Mayors' Report
  - a) Mayor Sheng Thao, City of Oakland
11. Meeting Presentation  
Presenter: William McDonald, Alameda County Fire Chief, and Sean Burrows, President of Alameda County Firefighters Local 55,  
Presentation Topic: Alameda County EMS situation

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## 12. Request for Future Agenda Items and Presenters

- a) June 12, 2024, Phong La, Alameda County Assessor
- b) July 10, 2024, Larry Goldzband, Executive Director, San Francisco Bay Conservation and Development Commission

## 13. Adjournment

\*Denotes report included below or attached material. Regional board applications are included with the Nominating Committee agenda packet

**Note:** The Mayors' Conference or the Alameda County City Selection Committee may act on any subject posted on this agenda, including nominations from the floor for regional boards.

## **Executive Director's Report**

### **Item 8 - Election of a President and Vice-President to the Alameda County Mayors' Conference**

The Alameda County Mayors' Conference bylaws stipulate that the membership will elect a President and Vice President at its annual May meeting. As such, these two offices are being considered for a term of one year until May 2025. Applications received before the meeting will be forwarded as they are received.

The Nominating Committee is expected to make a recommendation for these positions. An application was received from Mayor John Marchand, Livermore, for the office of President and from Mayor Mark Salinas, Hayward, for the office of Vice President. Additional information, including the applications, is included with the Nominating Committee agenda packet.

**RECOMMENDATION** - Consider the Nominating Committee's recommendations and make appointments to the Alameda County Mayors' Conference office of President and Vice President

### **Item 9 - Consideration to adopt an amendment to the Alameda County Mayors Conference bylaws concerning priorities for appointments to county and regional boards**

At its April 10, 2024, meeting, the Executive Committee approved language for an amendment to the bylaws regarding priorities for appointments to county and regional boards. The membership expressed an interest in placing this matter on the May 8, 2024, agenda for discussion and potential adoption.

The amendments would:

1. Define rotating mayors as mayors who are elected or selected by their city council;
2. Establish that city councilmembers of a city with a rotating mayor would have equal priority with a mayor when they are seeking reappointment to a county and regional board to which they were appointed while mayor and to which they are currently a member, provided the city's current sitting mayor submits a statement nominating the City Councilmember, and that they are a current member of the city council;

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3. Clarify that a City Councilmember of a city with a rotating mayor who was appointed to a regional board while mayor must provide timely updates to the membership regarding the regional board's activities; and,
4. Provide several minor text clarifications.

Attachment A is a marked version of the changes. Attachment B is the clean proposed version of the bylaws for consideration.

RECOMMENDATION – Consider the recommendations of the Executive Committee and the amendments in Attachment A and approve the Alameda County Mayors' Conference Bylaws with the amendments included in Attachment B.

## CALENDAR OF FUTURE MEETINGS

Meeting Date	Host City
May 8, 2024	Oakland
June 12, 2024	Dublin
July 10, 2024	Newark
August	Annual Recess
September 11, 2024	Fremont
October 9, 2024	Berkeley

Meeting information is available at [www.alamedacountymayorsconference.org](http://www.alamedacountymayorsconference.org)

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# ALAMEDA COUNTY MAYORS' CONFERENCE MINUTES

Meeting of April 10, 2024

The meeting was called to order by President Jesse Arreguin on April 10, 2024, at 6:30 p.m. at the City of San Leandro Senior Community Center at 13909 E. 14<sup>th</sup> Street, San Leandro, California.

## 1. Roll Call

The following mayors, or their elected alternates, were present during the proceedings:

City	Member Attendee
Alameda	Mayor Marilyn Ezzy Ashcraft
Albany	Mayor John Miki
Berkeley	Mayor Jesse Arreguin
Emeryville	Mayor Courtney Welch
Fremont	Councilmember Raj Salwan
Hayward	Mayor Mark Salinas
Livermore	Mayor John Marchand
Newark	Mayor Michael Hannon
Oakland	Council President Nikki Fortunato Bas
Piedmont	Mayor Jennifer Cavanaugh
Pleasanton	Mayor Karla Brown
San Leandro	Mayor Juan Gonzalez
Union City	Mayor Carol Dutra-Vernaci

## 2. Approval of the March 13, 2024 Meeting Minutes

It was moved by Mayor Salinas and seconded by Mayor Hannon to approve the March 13, 2024, meeting minutes. The motion was approved unanimously.

## 3. Agenda Amendments

There were no agenda amendments.

## 4. Public Comments and Other Announcements

Dee Rosario, East Bay Regional Parks Director, announced the East Bay Regional Park Fest events scheduled for May 11, 2024, at Lake Chabot Regional Park.

Mayor Cavanaugh announced the City of Piedmont Food Fest on April 20, 2024.

## 5. Member Reports on Regional Activities and Committees

President Arreguin provided an update on the Association of Bay Area Governments (ABAG), indicating work continues on the proposed affordable housing bond for the November 2024 ballot.

## **6. Appointments to Regional Boards and Call for Applications**

President Arreguin announced that the Nominating Committee made its recommendation on the applications included in its April 10, 2024, meeting agenda and opened the floor for comments/nominations. Seeing no additional nominations, it was moved by Mayor Arreguin and seconded by Mayor Salinas that the Alameda County Mayors' Conference accept the Nominating Committee's recommendation to appoint Mayor Karla Brown to the Alameda Local Area Formation Commission for a full four-year term beginning April 7, 2024. The motion was approved unanimously.

## **7. Other Business Matters**

President Arreguin summarized the Executive Committee's discussion on reviewing the priorities for appointments to county and regional boards and requested Steven Bocian provide background on this subject. The revised priorities will clarify the priority for a mayor from a city with rotating mayors when the appointment occurs while the applicant is a mayor and a reappointment is sought while the applicant is a city councilmember. The revised language will be placed on the May 8, 2024, meeting agenda for consideration of approval.

## **8. League of California Cities Reports, Legislative Updates and Actions**

Samantha Caygill, Regional Public Affairs Manager, East Bay Division, League of California Cities (League), provided an update on pending state legislation and League activities, including the proposed AB 2943 targeting organized retail theft. Samantha also announced that the next East Bay Chapter meeting will be on April 25, 2024, at the Alameda Yacht Club and that registration for the annual Bocce Ball tournament is open.

## **9. Request for Future Agenda Items and Presenters**

Steven Bocian announced that Phong La, Alameda County Tax Assessor, will present at the May 8, 2024, and Larry Goldsband, Executive Director, San Francisco, Bay Conservation and Development Commission, will present at the June 12, 2024, meeting.

It was suggested that the Mayors' Conference schedule representatives from the Alameda County Fire Department to discuss EMS and from the East Bay Leadership Council.

## **10. Meeting Presentation**

Nick Chaset, Chief Executive Officer of AVA Community Energy, provided an overview of the agency's current activities and the future of public, renewable energy, and sustainable development in Alameda County and San Joaquin Valley. Mr. Chaset outlined the agency's name change, its governance structure and jurisdiction, its role in providing electrical power, the sources and purchasing agreement for power, including renewables, and plans for the future.

Mr. Chaset answered questions raised by mayors Brown, Marchand, and Salinas concerning current customer rates, reasons for option out, and use of power for the PG&E Diablo Canyon Power Plant.

## **11. Host City Mayors' Report**

Mayor Juan Gonzalez thanked all involved in coordinating the event, including city staff and the caterer. His presentation provided an overview of recent infill developments and activities in the city, including repurposing the Bay Fair Mall, development planning on an underutilized Kaiser Hospital site, and new multi-family housing developments. He discussed how the city uses innovation and metrics to evaluate and improve performance. He also discussed the power of kindness and how it can help elevate the community. He recognized several local individuals who have displayed kindness and described how their actions have benefited the community.

## **12. Adjournment**

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Steven Bocian  
Executive Director

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## ATTACHMENT A

### Redlined Version of Proposed Bylaws Amendments

May 8, 2024

#### **Section 10. Excerpt**

A Conference Executive Committee shall be established by the President and be comprised of the Conference President, Vice President, the most Immediate Past President available and eligible to serve, two members of the Conference, one of whom has been elected as Mayor by his/her Council, and an alternate. (Mayors elected or selected by their Councils, hereinafter referred to as "Rotating Mayors" do not serve as President or Vice President but do have representation on both the Nominating and Executive Committees.) The attendance policy requires that any regular member of the Executive Committee who misses three straight meetings can be replaced.

#### **Section 11. Excerpt**

It is the intent of the Alameda County Mayors' Conference and the Alameda County City Selection Committee that Mayors hold all Mayors' Conference and Alameda County City Selection Committee appointments to county and regional bodies unless precluded from serving. Accordingly, the Nominating Committee and the Conference shall adhere to the following priorities in recommending and making selections for appointment:

Priority 1 – Mayors. However, a City Councilmembers of a city with a Rotating where the Mayor is elected by their Council will have equal priority with Mayors when the City Councilmember is seeking reappointment provided the councilmember was appointed to a county or regional body to which they were appointed while serving as Mayor, provided the City Councilmember is currently a member of the county or regional body to which they are seeking reappointment, the City's current sitting mayor submitted a written statement nominating the City Councilmember for reappointment, and, the City Councilmember is a current member of the City Council;

Priority 2 – Councilmembers when their current sitting Mayor has provided a written statement nominating the Councilmember;

Priority 3 - Members of the public.

If no Mayor applies for consideration of appointment to a county or regional body within the established schedule, then the Nominating Committee shall inform the membership at a regularly scheduled meeting that the position will remain open for applications ~~from~~ Mayors until the next regularly scheduled meeting. The Nominating Committee will consider a recommendation to appoint and/or reappoint based on the above Priorities. a

~~councilmember only when the councilmember has been nominated by the current Mayor of his/her city.~~

Any Mayor can fulfill their current term on a county or regional body ~~for which he/she was appointed~~ when he/she leaves office as Mayor if he/she remains a member of the City Council and ~~continues to~~ provides timely updates to the membership regarding the county or regional body's activities. Any other appointment will be considered vacant when the appointee is no longer a Mayor or City Councilmember and that vacancy will be brought before the Conference to be filled so that there is no interruption of representation. A member appointed to serve on a county or regional body shall serve no more than eight consecutive years on that body. If a member is appointed to fill a partial term, that term shall not be counted toward the eight-year limit.

**ATTACHMENT B**

ALAMEDA COUNTY MAYORS' CONFERENCE

BYLAWS

WHEREAS, the Mayors of the cities of Alameda County, California have banded themselves together into an organization known as the ALAMEDA COUNTY MAYORS' CONFERENCE; and

WHEREAS, the purposes of said organization are to:

- . develop and maintain a means of cooperative effort and understanding in matters of mutual interest and concern;
- . assemble information helpful in the consideration of problems peculiar to the various areas of the County;
- . provide guidance for united action by their respective cities in dealing with local municipal affairs;
- . serve as a City-County relations organization;
- . consider, study and make recommendations regarding regional problems;
- . explore all practicable avenues of thought advanced in the interest of local public welfare and policies;
- serve as the Alameda County City Selection Committee in accordance with Government Code §§ 5027-50279.2.

NOW, THEREFORE, BE IT RESOLVED that the following Bylaws be, and are hereby, adopted:

1. The membership of the Alameda County Mayors' Conference, hereinafter the Conference, shall consist of the Mayors of the incorporated cities in Alameda County.
2. Mayors shall be deemed qualified for and shall be admitted to membership in the Conference upon their qualification for the office of Mayor of their respective cities. Until such

qualification, the current Mayor, Vice Mayor or Mayor Pro Tempore, shall continue to serve as the official representative.

3. For the purposes of voting and quorum requirements, a Mayor may designate as his/her alternate any member of the City Council to attend business meetings of the Conference in his/her absence. Alternates to voting members do not participate in committee meetings. Alternates to voting members shall participate in business of the Alameda County City Selection Committee and vote as the mayor's representative pursuant to Government Code §50271(a).
4. Each City duly represented at meetings shall have one vote.
5. A voting representation of a majority of all member cities shall constitute a quorum for the transaction of business of the Conference, as provided herein.
6. Except as provided herein, Robert's Rules of Order, Revised, shall constitute the parliamentary authority for the Conference.
7. The Conference hereby adopts and shall be subject to the provisions of the Ralph M. Brown Act.
8. Dues will be assessed annually for membership. Such dues shall be in an amount adequate to satisfy any incurred or planned expenses and shall be assessable in whatever manner is adopted by a majority vote of the membership. Special assessments may be made during the course of a budget year, as defined herein, subject to the approval of a majority of the membership.
9. Officers of the Conference shall consist of a PRESIDENT, VICE PRESIDENT, IMMEDIATE PAST PRESIDENT, EXECUTIVE DIRECTOR, and TREASURER. All officers except the Executive Director and Treasurer shall be members of the Conference and shall be selected in the manner hereinafter set forth. The President and Vice President shall also serve as the Chairman and Vice Chairman, respectively, of the Alameda County City Selection Committee when the Conference is conducting business in such capacity. The Executive Director shall serve as the permanent

secretary and recording officer of the Alameda County City Selection Committee pursuant to Government Code §50276 and shall be deputized by the Clerk of the Board of the Alameda County Board of Supervisors for the purpose of carrying out those duties.

10. A Conference Executive Committee shall be established by the President and be comprised of the Conference President, Vice President, the most Immediate Past President available and eligible to serve, two members of the Conference, one of whom has been elected as Mayor by his/her Council, and an alternate. (Mayors elected or selected by their City Councils, hereinafter referred to as "Rotating Mayors" do not serve as President or Vice President but do have representation on both the Nominating and Executive Committees.) The attendance policy requires that any regular member of the Executive Committee who misses three straight meetings can be replaced.

The powers and duties of the Executive Committee shall be as follows:

- a. The Executive Committee shall review and may revise the proposed annual budget and assessment schedule as prepared by the Executive Director each year. Each year the proposed budget and assessment schedule recommended by the Executive Committee shall be submitted to the Conference for approval.
- b. The approved budget and assessment schedule shall apply to the term January 1 through December 31 of each year.
- c. After adoption of the annual budget and assessment schedule by the Conference membership, the Executive Committee shall control all expenditures in accordance with such budget.
- d. The Executive Committee shall have the power to transfer funds within the total budget in order to meet unanticipated needs or changed situations. Such action shall be reported to the Conference.
- e. The Executive Committee shall recommend the appointment

of each Executive Director, subject to the approval of the majority of the Conference membership.

- f. The Executive Committee shall recommend the appointment of each Treasurer, subject to the approval of the majority of the Conference membership. The Treasurer shall be an official of one of the incorporated cities of Alameda County. The Executive Committee is empowered to grant a reasonable fee, if necessary, to such officer for services performed.
- g. The term of office of Treasurer shall be at the discretion of the Executive Committee.
- h. The Executive Committee shall also serve as the Legislative Committee. The purpose of the Legislative Committee is to develop legislative positions and to lobby on behalf of the positions that have been adopted by a majority of the Mayors' Conference.

11. When the President assumes office in May, he/she shall select members to the Nominating Committee, consisting of the President, Vice President, two elected Conference members, one other member who has been elected Mayor by his/her Council, and an alternate. (Mayors who are elected by their Council do not serve as President or Vice President but do have representation on both the Nominating and Executive Committees.) - Any regular member of the Nominating Committee who misses three straight meetings can be replaced by the President. The Nominating Committee shall make recommendations for appointments to be made by the full membership of the Mayors' Conference and the Alameda County City Selection Committee, which makes appointments to various statutory bodies or advisory groups in conformance with the requirements of applicable State legislation.

It is the intent of the Alameda County Mayors' Conference and the Alameda County City Selection Committee that Mayors hold all Mayors' Conference and Alameda County City Selection Committee appointments to county and regional bodies unless precluded from serving. Accordingly, the Nominating Committee and the Conference shall adhere to the following priorities

in recommending and making selections for appointment:

Priority 1 - Mayors. However, a City Councilmember of a city with a Rotating Mayor will have equal priority with Mayors when the City Councilmember is seeking reappointment to a county or regional body to which they were appointed while serving as Mayor, provided the City Councilmember is currently a member of the county or regional body to which they are seeking reappointment, the City's current sitting Mayor submitted a written statement nominating the City Councilmember for reappointment, and, the City Councilmember is a current member of the City Council;

Priority 2 - City Councilmembers when their current sitting Mayor has submitted a written statement nominating the City Councilmember;

Priority 3 - Members of the public.

If no Mayor applies for consideration of appointment to a county or regional body within the established schedule, then the Nominating Committee shall inform the membership at a regularly scheduled meeting that the position will remain open for applications until the next regularly scheduled meeting. The Nominating Committee will consider a recommendation to appoint or reappoint based on the above Priorities.

Any Mayor can fulfill their current term on a county or regional body when he/she leaves office as Mayor if he/she remains a member of the City Council and provides timely updates to the membership regarding the county or regional body's activities. Any other appointment will be considered vacant when the appointee is no longer a Mayor or City Councilmember and that vacancy will be brought before the Conference to be filled so that there is no interruption of representation. A member appointed to serve on a county or regional body shall serve no more than eight consecutive years on that body. If a member is appointed to fill a partial term, that term shall not be counted toward the eight-year limit.

12. Nomination and election of Mayors' Conference and Alameda County City Selection Committee officers shall be held at the regular monthly meeting of the Conference in May of each year

and may be held at other times as vacancies occur.

13. Nominations for officers shall be made by the Nominating Committee and may also be made from the floor and shall be declared closed for each office after a call by the President for additional nominations. Voting members only shall make all nominations and seconds.
14. An election for each office, beginning with that of President, shall be held immediately after all nominations and seconds have been made.
15. Officers shall take office immediately after all have been elected and shall serve until disqualified or until a successor is selected by the Conference.
16. Their duties shall be as follows:

PRESIDENT:

To preside at all meetings, maintain order, decide questions of parliamentary procedure, appoint committees authorized by the membership, and designate the chairs thereof, call special meetings when requested in writing by a majority of the members of the Mayors' Conference or when he/she determines it is appropriate and perform such other duties as are usually incident to such office as elsewhere herein provided. The President shall carry out the same duties when presiding as Chairman of the Alameda County City Selection Committee.

VICE PRESIDENT:

To perform the duties of President in his/her absence, or upon the President's inability to serve.

EXECUTIVE DIRECTOR:

To serve as staff to the Conference; to maintain contact with the State delegation from Alameda County; to insure proper representation before county and regional agencies; to keep a record of the Conference meetings; to keep a record and ascertain the qualifications of each member; to maintain the official records of the Conference and the Alameda County City Selection Committee in keeping with the records retention schedule; to attend meetings of the Committees of

the Conference in order to provide technical assistance; to work with the Treasurer to prepare the annual budget and the annual audit for the Executive Committee to consider; to coordinate any special events to serve as the permanent secretary and recording officer when the Conference is sitting as the Alameda County City Selection Committee and undertake the duties described in Government Code §50276.

TREASURER:

To insure that a proper record of all financial transactions of the Conference is maintained; to insure that all dues and revenues which accrue to the Conference are received and placed in a qualified depository; to provide regular statements of the financial status of the Conference, covering revenue and expenditures; to work with the Executive Director in the preparation of the proposed annual budget and the annual audit; to perform any other related duties.

17. An annual financial report of the budget and all financial transactions of the Conference shall be presented to the Executive Committee. For the purpose of presenting the annual financial report, the Executive Committee may retain the services of a private certified public accounting firm or have it presented by the Executive Director.
18. Regular meetings of the Conference shall be held on the second Wednesday of each month at 6:30 p.m.; if that date falls on a Federal holiday, the meeting will be held on the next regular business day. The host city shall determine the location of the meeting. The membership shall be notified of all meetings at least one week in advance thereof.
19. Special committees may be authorized by the membership and appointed by the President from time to time for specific purposes and periods of time. When so authorized and appointed, such committees shall perform such functions as are specifically assigned to them by the membership and report their findings or actions to the membership in writing.
20. All internal committee assignments shall terminate at the end of the May meeting of the Mayors' Conference each year.
21. These Bylaws may be amended by a majority vote of the

membership but only after such amendment has been proposed at a regular meeting and continued to the next regular meeting for final action. A final vote or other action on a proposed amendment may not occur unless all members have been given notice of the proposed amendment at the prior regular meeting or by written communication at least ten days prior to the date of the regularly scheduled meeting where the final vote or other action is on the agenda.

Adopted - January 8, 1954  
Amended - July 8, 1960  
Amended - October 8, 1969  
Amended - May 5, 1971  
Amended - November 12, 1975  
Amended - April 13, 1977  
Amended - September 12, 1984  
Amended - September 10, 1992  
Amended - January 8, 1995  
Amended - April 12, 2000  
Amended - July 11, 2007  
Amended - October 10, 2007  
Amended - March 12, 2008  
Amended - July 9, 2008  
Amended - May 13, 2009  
Amended - October 11, 2017  
Amended - May 8, 2019  
Amended - December 13, 2023